



The Hong Kong Institute of Certified Public Accountants is recognized globally as the pre-eminent body of top-tier accountants that leads and serves businesses and the public interest of Hong Kong. At the Institute, we say a CPA is a "success ingredient" in a career, in the business world, and in society as a whole. In building a strong accounting profession, the Institute helps to establish and continuously enhance Hong Kong's reputation as a world-class financial centre.

To meet our business development needs, we are inviting high calibre professionals to join us for the following position:

DEPUTY DIRECTOR – GOVERNANCE, ADVOCACY AND RESEARCH

Reporting to the Chief Executive and Registrar ("CE&R") and/or the Acting CE&R, the successful candidate will participate in the strategic and policy development and implementation of the Institute's governance, advocacy and research initiatives.

Key Responsibilities

- Develop, review and implement relevant policies and governance framework of the Institute and to ensure effective implementation.
- Provide support to the Council and Governance Committee in the development and review of the Institute's constitution, policies and practices on governance to ensure that the governance structure of the Institute remains fit for purpose.
- Develop strategies to build and maintain strong working relationships with key stakeholders including regulators and relevant professional bodies.
- Facilitate effective and active engagement with key stakeholders and coordinate activities of the Institute to improve collaboration.
- Assist in the research and development, as well as reporting of strategic actions and work closely with departments within the Institute to effectively achieve strategic objectives.
- Thought leadership projects: Conducting/ coordinating research and studies, and assisting in the formulation and management of technical and thought leadership projects, which help to promote and further the work of the Institute and the roles of the accountancy profession, while safeguarding the public interest.
- Prepare research, consultation papers and regular reports on governance and policy matters.
- Support the management meetings or other departments of the Institute for initiatives and projects as assigned, and external communications with stakeholders.

Qualifications and Required Attributes

- A professional accounting qualification with a minimum of 8 years of relevant experience is required. Senior management experience gained from a professional or regulatory environment or working with statutory bodies and committees would be an asset.
- A strong interest in public interest issues and has the ability to ascertain public interest dimensions of governance and advocacy issues. Subject matter expertise in governance and thought leadership, as well as policy development would be an advantage.

- Proven leadership experience in managing teams of diverse mix, with strong interpersonal, communication and presentation skills to effectively engage with internal and external stakeholders to arrive at a balanced view.
- Proven records in driving change and adaptive to diverse roles and focuses within tight timeframe
- Strong analytical and problem-solving skills, with the ability to challenge the status quo, anticipate and lead change, as well as to take initiatives and innovate.
- Strong organizational, project management and negotiation skills, and ability to manage multiple priorities.
- Excellent command of written and spoken English and Chinese. Proficiency in Putonghua would be an advantage.
- Ability to work in a fast-paced and collaborative environment.

Applications should be marked “Confidential” explaining with examples, how the applicant meets the advertised qualifications and required attributes and includes details of education, work experience, present and expected salaries, contact telephone number and earliest available date. Please apply in writing to the Head of Human Resources, Hong Kong Institute of Certified Public Accountants, 37/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong or by email to talent@hkicpa.org.hk.

Personal data provided will be used for recruitment purpose only.

For more information, please visit our website at www.hkicpa.org.hk.